

When filling out this form by hand, please complete in BLOCK CAPITALS and in black ink. When filling out this form on screen, please use the tab key to move between the relevant fields. Ensure you do **not** use the return or enter keys.

1. Business details

Company/Organisation name _____

Billing unit name _____

Billing unit number (if you have an existing card Account, please insert your 16 digit account number as shown on your Summary Statement)

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We are unable to process your application without the Billing Unit number.

If you wish transaction blocking to apply to selected cardholders or Virtual Accounts, please complete cardholder or Virtual Account details below.

If you wish identical transaction blocking to apply to all cardholders or Virtual Accounts please mark this box.

2. Card details

By completing this form, the cardholder(s) or Virtual Accounts detailed below will not be authorised to make transactions in the categories marked overleaf.

Name (title, first name and surname) or Virtual Account name _____

Card number (if an existing cardholder) or Virtual Account number

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Name (title, first name and surname) or Virtual Account name _____

Card number (if an existing cardholder) or Virtual Account number

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Name (title, first name and surname) or Virtual Account name _____

Card number (if an existing cardholder) or Virtual Account number

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Name (title, first name and surname) or Virtual Account name _____

Card number (if an existing cardholder) or Virtual Account number

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Name (title, first name and surname) or Virtual Account name _____

Card number (if an existing cardholder) or Virtual Account number

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3. Transaction blocking details

Mark all categories where cardholders or Virtual Accounts are NOT allowed to spend

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|--|---|---|--|
| 1. Building services <input checked="" type="checkbox"/> | 2. Building materials <input checked="" type="checkbox"/> | 3. Estates and garden services <input checked="" type="checkbox"/> | 4. Utilities and non-automotive fuel <input checked="" type="checkbox"/> |
| 5. Telecommunication services <input checked="" type="checkbox"/> | 6. Catering and catering supplies <input checked="" type="checkbox"/> | 7. Cleaning services and supplies <input checked="" type="checkbox"/> | 8. Training and educational <input checked="" type="checkbox"/> |
| 9. Medical supplies and services <input checked="" type="checkbox"/> | 10. Staff-temporary recruitment <input checked="" type="checkbox"/> | 11. Business clothing and footwear <input checked="" type="checkbox"/> | 12. Mail order/Direct selling <input checked="" type="checkbox"/> |
| 13. Personal services <input checked="" type="checkbox"/> | 14. Freight and storage <input checked="" type="checkbox"/> | 15. Professional services <input checked="" type="checkbox"/> | 16. Financial services <input checked="" type="checkbox"/> |
| 17. Clubs/Associations/Organisations <input checked="" type="checkbox"/> | 18. Statutory bodies <input checked="" type="checkbox"/> | 19. Office stationery, equipment and supplies <input checked="" type="checkbox"/> | 20. Computer equipment <input checked="" type="checkbox"/> |
| 21. Print and advertising <input checked="" type="checkbox"/> | 22. Books and periodicals <input checked="" type="checkbox"/> | 23. Mail and courier services <input checked="" type="checkbox"/> | 24. Miscellaneous industrial/commercial supplies <input checked="" type="checkbox"/> |
| 25. Vehicles, servicing and spares <input checked="" type="checkbox"/> | 26. Automotive fuel <input checked="" type="checkbox"/> | 27. Travel <input checked="" type="checkbox"/> | 28. Auto rental <input checked="" type="checkbox"/> |
| 29. Hotels and accommodation <input checked="" type="checkbox"/> | 30. Restaurants and bars <input checked="" type="checkbox"/> | 31. General retail and wholesale <input checked="" type="checkbox"/> | 32. Leisure activities <input checked="" type="checkbox"/> |
| 33. Miscellaneous <input checked="" type="checkbox"/> | 34. Cash – cash withdrawal facility from ATM <input checked="" type="checkbox"/> – cash over the branch counter/foreign currency outlets etc <input checked="" type="checkbox"/> | | |

4. Authorisation by the company/organisation

Signed in accordance with the card programme Application Form as amended by Amendments Form 8

Authorised signature(s)

Name (title, first name and surname)

Name (title, first name and surname)

Date _____

Date _____